



City of Westworth Village
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FINANCE/AUDIT COMMITTEE MEETING MINUTES

TUESDAY
MARCH 8, 2016
TIME: 6:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:	Steve Beckman	Chair
	Carlos Zavala	Member
	Jill Patton	Member
	Nick Encke	Member
	Mike Coleman	Member
	Roger Unger	City Administrator
	Carol Borges	City Secretary
	Kevin Reaves	Police Chief
	David Curwen	Director of Community Development
	Sterling Naron	Parks & Golf Operations Supervisor
	Finance Specialist	Stacey Wyman
	Melva Campbell	P&Z Chair

GUEST: Nicole Bradshaw, PB&H Government Audit Manager

CALLED TO ORDER at 6:01pm by Chairman Beckman.

Action Items:

- I. Approval of Minutes** from Finance Committee Meeting on August 11, 2015.
 - **MOTION** made by Nick Encke **to approve the minutes from 8/11/15. SECOND** by Carlos Zavala. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.
- II. Discuss and take action with respect to FY 2014-2015 Audit, including recommendation to Council.**
 - Audit Manager Nicole Bradshaw presented the audit including the firm's required governance communication. Chairman Beckman thanked the audit firm, as well as Roger and Stacey Wyman for their work on providing finance controls.
 - **MOTION** made by Mike Coleman **to accept the FY 14-15 Audit as submitted by PB&H and recommend approval by Council. SECOND** by Carlos Zavala. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

III. Review and discuss FY 2015-2016 YTD Disbursements & Variance Report.

- City Administrator Roger Unger stated the year-to-date disbursements and variances are trending as expected. One item of note is the positive cash flow at HCGC in February due to favorable weather conditions. Roger stated trail grant funds are beginning to be received from TXDOT.

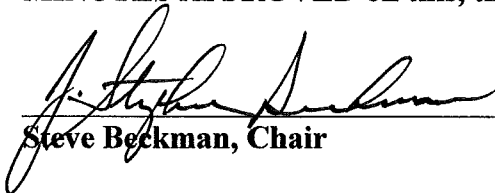
IV. Discuss FY 2016-2017 Budget meeting schedule.

- Chairman Beckman reviewed the proposed budget schedule submitted by City Secretary Carol Borges. Committee members are agreeable.

V. The next meeting will be held on April 12th at 6:00pm per the budget meeting schedule.


ADJOURNED at 6:33pm by Chairman Beckman.

MINUTES APPROVED on this, the 12th day of APRIL, 20 16.


Steve Beckman, Chair



ATTESTED TO BY:


Carol Ann Borges, City Secretary